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RÉGIE RÉGIONALE DE LA SANTÉ ET DES SERVICES SOCIAUX DU NUNAVIK
NUNAVIK REGIONAL BOARD OF HEALTH AND SOCIAL SERVICES

*The **Nunavik Regional Board of Health and Social Services** (NRBHSS), established under the James Bay and Northern Quebec Agreement (Chapter 15) and the Act respecting health services and social services, covers the entire territory north of the 55th parallel. Its mission is to adapt health and social services programs to the needs of the population and the realities of the region, and to ensure the efficient organization of resources available to the Nunavik region.*

The Regional Board is seeking to fill the following temporary assignment:

Planning, Programming and Research Officer
Regional Project on the Health, Education, and Well-being of Students in Nunavik
Posting 2026-109

MANAGEMENT AND SERVICE: PLANNING AND PROGRAMMING DEPARTMENT, #41004 – CHILD, YOUTH AND FAMILY

DESCRIPTION

Within the Planning and Programming Department and under the direct supervision of the Child, Youth and Family Coordinator, the incumbent acts as the primary resource for the planning, coordination, implementation, and follow-up of activities related to collaboration between the health and education networks.

In this capacity, the incumbent supports the development, implementation, and follow-up of the Regional Complementarity of Services Agreement between partners in the health and social services network and those in the education network. The incumbent works to promote consistency in actions, intersectoral collaboration, and the achievement of concrete and sustainable results for the benefit of children, youth, and their families.

Your responsibilities also include:

- Planning, coordinating, and following up on the activities of the Regional Health-Education Committee;
- Developing and maintaining work plans, timelines, and monitoring tools;
- Following up on decisions and recommendations arising from regional meetings;
- Preparing agendas, meeting minutes, progress reports, and working documents;
- Acting as the main resource person to coordinate activities among the co-chairs, the ministerial support team, regional partners, and working groups;
- Promoting collaboration between health institutions and educational institutions;
- Supporting the development and maintenance of effective communication mechanisms among partners;
- Overseeing the development, implementation, and follow-up of the Regional Complementarity of Services Agreement;
- Following up on the commitments and actions set out in the Agreement;
- Identifying issues, proposing solutions, and recommending continuous improvement strategies;
- Collecting, analyzing, and interpreting information required for decision-making;
- Preparing analyses, summaries, and evaluation reports;
- Contributing to the identification of regional needs and intervention priorities;
- Supporting initiatives aimed at improving access to services for students and their families;
- Promoting continuity of services and pathways among the various partners;
- Participating in the development of approaches that promote well-being, educational success, and the overall development of youth.

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REQUIREMENTS

- Must hold a bachelor's degree in an appropriate university discipline, particularly in administration, human sciences, or social sciences;
- A minimum of two (2) years of experience providing support services in Nunavik;
- Excellent oral and written communication skills in two of the three languages used in Nunavik (Inuktitut, English, French).

SKILLS AND DESIRED PROFILE

- Excellent coordination and project management skills;
- Ability to establish priorities, meet deadlines, and follow up on multiple files simultaneously;
- Ability to develop and maintain sustainable partnerships with various stakeholders;
- Ability to facilitate meetings and foster constructive discussions;
- Ability to identify appropriate solutions to complex issues;
- Strong analytical, synthesis, and judgment skills;
- Mobilizing leadership that fosters partner engagement;
- Good knowledge of the health and social services and education networks, particularly in the Nunavik region;
- Demonstrated teaching skills and the ability to effectively transfer knowledge;
- In-depth knowledge of Inuit culture and the social issues affecting Inuit communities;
- Working proficiency in Microsoft Office (Word, PowerPoint, Excel).

For candidates who are beneficiaries of the James Bay and Northern Quebec Agreement, a combination of relevant experience and training may be considered.

ADDITIONAL INFORMATION

- Please note that interviews may be held during the weeks of **December 7 or December 14, 2026**;
- Work arrangement: Remote work. Please note that travel to the North or to Ullivik (Montreal) may be required depending on service activities.

Candidates who are beneficiaries of the *James Bay and Northern Quebec Agreement* will have priority.

WORKING CONDITIONS

- Full-time temporary assignment for a period of two (2) years (35 hours/week), with the possibility of extension;
- Day shift;
- Salary in accordance with MSSS conditions and the candidate's qualifications **($31.06/hour to $55.04/hour).**

Northern Benefits: Employees who relocate to Nunavik are eligible for various bonuses, including **a retention bonus, a remoteness bonus, and a cost-of-living allowance.** For those hired more than 50 km from Kuujjuaq, low-cost housing is provided, along with reimbursement of moving and storage expenses. In addition, annual personal trips from Kuujjuaq to the point of employment are included, as well as other benefits.

For more information about our services and our region, please visit the Nunavik Regional Board of Health and Social Services website at: https://nrbhss.ca/en

Nunavik Regional Health and Social Services Authority – Human Resources
PO BOX 900, KUUJJUAQ (QUEBEC) J0M 1C0 | TEL: 1-844-964-2244 / 819 964-2222 FAX: 819 964-2888
drh.Recrutement-Recruitment.rr17@ssss.gouv.qc.ca

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Employees in the health and social services network are potentially eligible for the Nordic unpaid leave.

*** TO APPLY FOR POSTING # 2026-109, CLICK HERE ***

Interested candidates can submit their resume between **November 18 and December 2, 2026**

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